

## RAMSGATE HOLY TRINITY PTFA

**Chair - Linda Ryan, Vice Chair - Andrea Batchelor,**

**Treasurer - Lisa Jordon, Secretary - Vicki Brown**

### **Minutes of AGM held Wednesday 26<sup>th</sup> September 2019, 6.30 PM**

**Attendees** - Linda Ryan, Lisa Jordan, Vicki Brown, Janette Foster, Laura Rattenbury, David Stone, Julie Baldwin, Sam Boyce.

#### **Apologies**

Andrea Batchelor, Erin Price, Amanda Martin.

#### **Chairman Summary:**

Linda Ryan welcomed new & old members and confirmed purpose of meeting to go over previous years fundraising activities and elect new committee members for the school year ahead.

A summary of the PTFA fundraising to date and projects completed was provided. Linda stressed the need for more parents on board, to support events and help with the execution.

During Sep 2018 -Sep 2019 the many events, including: Christmas present shop, World book day, and summer fair proved to be very successful.

This enabled the PTFA to fulfil its commitment to provide funds to pay for the bulk of the phase 1 refurbishment of the school library - This refurbishment will be the main focus of future fundraising and an ongoing project over the next year.

#### **Treasurer's report:**

The Treasurers financial report and statement of profit & loss was distributed to all attendees.

The summary of opening and closing balances for the school the year shows a profit of just under £6000.00

The highlight of the year was the summer fayre making a record profit of £2458.12.

Clothes collection and online easy fund raising proves to be very profitable, with minimum effort over £800 was raised this needs to be promoted & encouraged more!

Funds have been placed aside for the library project with refurbishment costs of £8700 to be invoiced within the next 2 months.

The aim is to raise a similar amount, to replenish books and create a comfortable and inviting environment for the children to enjoy reading.

#### **Committee election:**

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Call for election and nomination for Committee Members for new school year September 2019 .

Attendees asked for interest in roles, the following committee members were elected;  
David Stone offered to take on role of Vice Chair.

<b>Nominate/Position</b>	<b>Nominated By</b>	<b>Seconded</b>
Linda Ryan - Chair	Lisa Jordon	Laura Rattenbury
David Stone - Vice Chair	Linda Ryan	Vicki Brown
Lisa Jordan - Treasurer	Julie Baldwin	Sam Boyce
Vicki Brown - Secretary	Janette Foster	David Stone

### **Committee members**

Discussion was made regarding committee positions, as current members children are progressing through the school it is vital for new members to join. Lisa advised that this will be her last year as Treasurer, Ideally the new treasurer would need a period of handover, before taking on the role next year, Julie stated she would be happy to shadow Lisa, with plans to take on the role, next year, if there are no other parents form year R or year 1 willing to take on the position.

### **Library project**

Linda, advised that 70% of the books in the library need replacing! As this is a huge task, a real push in fundraising will be required this year

In summary it was agreed, more parents on board is essential to the PTFA continuing and being able to carry out the library project so that children have access to a welcoming library that is stocked with relevant and up to date books to encourage reading and compliment their learning.

### **AOB**

Facebook: Vicki requested that the PTFA Facebook page be made public and used more to increase support and awareness. Vicki to discuss with Mrs Price and carry out updates as necessary.

Confirmation given that the correct name details with bank have been updated.

Date of next meeting 16<sup>th</sup> October 2019 T.B.C.